

## EBT Integration

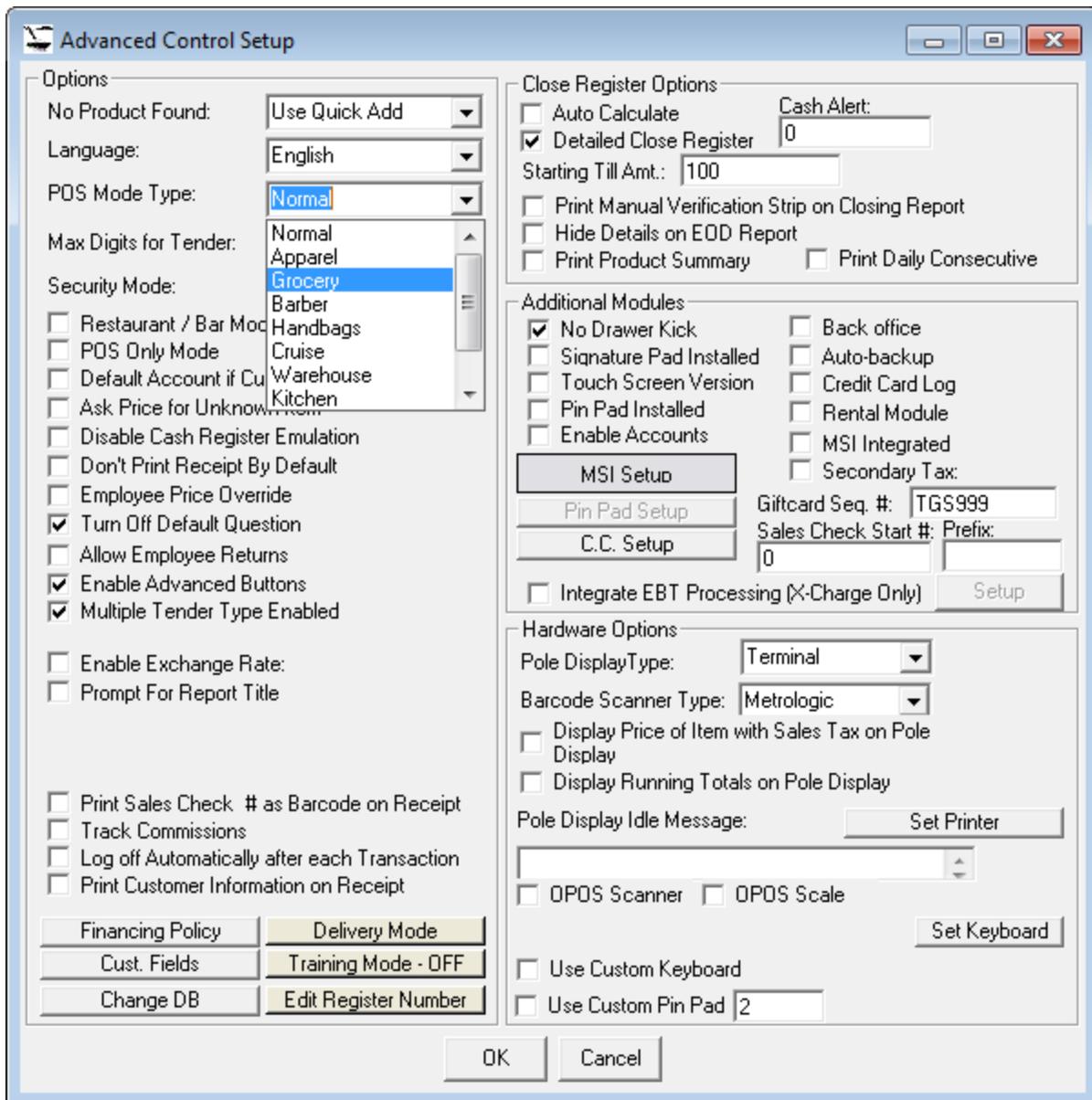
### Enabling EBT Transactions

To manage EBT transactions on the POS, click on the Tools Tab and then click the **Control Setup** button as seen below:

The screenshot shows the 'Advanced Control Setup' dialog box with the following settings:

- Options:**
  - No Product Found: Use Quick Add
  - Language: English
  - POS Mode Type: Normal
  - Max Digits for Tender: 10
  - Security Mode: (empty)
  - Restaurant / Bar Mode
  - Price Tables
  - POS Only Mode
  - Default Account if Customer Selected
  - Ask Price for Unknown Item
  - Disable Cash Register Emulation
  - Don't Print Receipt By Default
  - Employee Price Override
  - Turn Off Default Question
  - Allow Employee Returns
  - Enable Advanced Buttons
  - Multiple Tender Type Enabled
  - Enable Exchange Rate:
  - Prompt For Report Title
  - Print Sales Check # as Barcode on Receipt
  - Track Commissions
  - Log off Automatically after each Transaction
  - Print Customer Information on Receipt
- Close Register Options:**
  - Auto Calculate
  - Detailed Close Register (Cash Alert: 0)
  - Starting Till Amt.: 100
  - Print Manual Verification Strip on Closing Report
  - Hide Details on EOD Report
  - Print Product Summary
  - Print Daily Consecutive
- Additional Modules:**
  - No Drawer Kick
  - Signature Pad Installed
  - Touch Screen Version
  - Pin Pad Installed
  - Enable Accounts
  - Back office
  - Auto-backup
  - Credit Card Log
  - Rental Module
  - MSI Integrated
  - Secondary Tax:
- Buttons:** MSI Setup, Pin Pad Setup, C.C. Setup
- Giftcard Seq. #:** TGS999
- Sales Check Start #: Prefix:** 0
- Integrate EBT Processing (X-Charge Only) (Setup)
- Hardware Options:**
  - Pole Display Type: Terminal
  - Barcode Scanner Type: Metrologic
  - Display Price of Item with Sales Tax on Pole Display
  - Display Running Totals on Pole Display
  - Pole Display Idle Message: Set Printer
  - OPOS Scanner
  - OPOS Scale
  - Set Keyboard
  - Use Custom Keyboard
  - Use Custom Pin Pad (2)

Click on the POS Mode Type, and select Grocery from the Drop Down Menu:



Once Grocery is selected, click the **OK** button. Exit the POS and log back in.

### **Setting up Products to be accepted using EBT**

Once the POS system is setup to accept EBT transactions, you have to let the system know what products are allowed to be sold as EBT items. To do this, click on the **Inventory Tab**. Browse for the item, select it, and click the **Edit** button. You will notice a new check box for Food Stamps called **Payable By Food Stamp** as seen below:

**Edit Inventory**

**"6"" WRESTLER W/BELTS"**

Additional Options      Statistics      Picture      Historic Value

Product Code: 680058841086 **Alt.**      Minimum Qty: 0

Item Number: 84108      Maximum Qty: 24

Description: "6"" WRESTLER W/BELT

Vendor: OKK

Cost: \$0.65 **Cost History**      Sell By:  Has Shelf Life

Sales Price: \$1.09 **Marg.**      2 /13/2011

MSRP: \$0.00       Check Age

Case Qty: 72       Is Taxable  Is Active

Case Cost: \$0.00      Bar Code: 

Case Price: 0      Category: N/A

Inner Pack: 0

Min. Purchase Qty: 0       No UPC

Qty In Stock: 0       Payable by Food Stamps

Qty On Order: 0       Non Discountable

Location:       Consignment Inventory

Item Message:       Prompt for Price

Do Not Group

Prompt for Weight

Is a Rental Item

Add/Edit Price Breaks      F1 - OK      ESC - Cancel      Copy Details

Click on the check box, and then click on the **F1 – OK** button. Repeat this step for each product that will be accepted under the EBT program.

### *Tendering an EBT Transaction*

To tender an EBT transaction, go through the normal POS steps. Once you click on F2- Tender, you will see a new option as seen below:

Tender

**Pay Type:**

- Cash (F5)
- Check (F6)
- Credit Card (F7)
- Debit
- Store Credit (F8)
- Account (F9)
- Gift Certificate (F10)
- Food Stamps (F11)

Tendered Amount:

Print Gift Receipt  
 F1 - No Receipt  
 Print Invoice

7	8	9	\$1.00	\$20.00
4	5	6	\$5.00	\$50.00
1	2	3	\$10.00	\$100.00
0	.	ENT	CLEAR	

Sub Total:	\$3.47
Taxes:	\$0.29
Food Stamp:	\$0.00
Total Sale:	\$3.76
Tendered:	
Balance :	
Change:	\$0.00

Notes/Terms:

F3 - Tender  
F4 - Complete  
F12 - Cancel

The new Food Stamps (F11) option will appear as a possible Tender Type. When you click on the Food Stamp option, the system will compute the total ALLOWABLE amount for EBT based on items on the inventory and sold in this transaction that have been setup as a Food Stamp item. In the example below, the transaction has one item with a total of 1.09 that can accept EBT:

Tender

**Pay Type:**

- Cash (F5)
- Check (F6)
- Credit Card (F7)
- Debit
- Store Credit (F8)
- Account (F9)
- Gift Certificate (F10)
- Food Stamps (F11)

Tendered Amount:

Print Gift Receipt  
 F1 - No Receipt  
 Print Invoice

7	8	9	\$1.00	\$20.00
4	5	6	\$5.00	\$50.00
1	2	3	\$10.00	\$100.00
0	.	ENT	CLEAR	

Sub Total:	\$3.47
Taxes:	\$0.20
Food Stamp:	\$1.09
Total Sale:	\$3.67
Tendered:	
Balance :	
Change:	\$0.00

Notes/Terms:

F3 - Tender  
F4 - Complete  
F12 - Cancel

You can only use Food Stamp for items that are marked as "Payable by Food Stamps" in order to guarantee that items that are not approved are not sold under the EBT program as required by law.

Hit the Enter key or click the **F3 – Tender** button and this will process the EBT portion of the transaction. The remaining balance, if any, can then be processed by any other tender type:

**Pay Type:**

- Cash (F5)
- Check (F6)
- Credit Card (F7)
- Debit
- Store Credit (F8)
- Account (F9)
- Gift Certificate (F10)
- Food Stamps (F11)

Tendered Amount:

- Print Gift Receipt
- F1 - No Receipt
- Print Invoice

Sub Total:	\$3.47
Taxes:	\$0.20
Food Stamp:	\$1.09
Total Sale:	\$3.67
Tendered:	\$1.09
Balance :	\$2.58
Change:	\$0.00

7	8	9
4	5	6
1	2	3
0	.	ENT

\$1.00	\$20.00
\$5.00	\$50.00
\$10.00	\$100.00
CLEAR	

F3 - Tender

F4 - Complete

F12 - Cancel

Notes/Terms: