

To setup a CRV item, first create the CRV by clicking on the Inventory Tab, and then hitting the Add Button as seen below:

The screenshot shows the JC POS software interface. At the top, there are tabs for POS, Customers, Vendors, Inventory, Employees, Reports, and Tools. Below these is the 'Inventory Management Options' section with various buttons like 'Sort By', 'Search By', 'Vendor Wizard', 'Print Labels', 'Import Inventory', 'Category Wizard', 'Promotions', 'Markup Wizard', 'Return to Vendor', 'Inventory Adj.', 'Price Wizard', 'Store Transfers', 'Inactivate Items', 'Reorder Wizard', 'Inventory Track', 'Non Disc. Wizard', 'Serial Numbers', and 'Rentals'.

Below the options is a table titled 'F4 - Currently Selected Inventory' with the following columns: ID, Product Code, Vendor Code, Description, Vendor, Cost, Sales Price, In Stock, On Order, Min Qty, and Taxable. The table contains 20 rows of inventory items.

ID	Product Code	Vendor Code	Description	Vendor	Cost	Sales Price	In Stock	On Order	Min Qty	Taxable
19635	094948022422	2242	8" GEL CANDLE ASSTD COL	Slico	\$0.69	\$1.00	0	0	7	Yes
14789	030968350329	35032	ADJ COLLAR PAW/BONE PF	Great Lakes	\$0.59	\$1.00	0	0	7	Yes
13744	BONES	BONES	ASST. BONES	Pet King	\$0.72	\$1.00	0	0	28	Yes
19001	797363010486	1048	GLITTERED TEAR DROPS	Amglo	\$0.65	\$1.00	0	0	7	Yes
9353	085455211218	21121	Toothpicks 3-Pack	Chef Craft	\$0.62	\$1.00	12	0	7	Yes
17193	680058387621	38762	*46 PCS. BLOCKS IN 23X7** BI	OKK	\$3.16	\$5.75	0	0	7	Yes
17192	680058387560	38756	*6** F/F ATY W/ 5** F/B RACI	OKK	\$2.59	\$4.70	0	0	7	Yes
16171	680058841086	84108	*6** WRESTLER W/BELTS*	OKK	\$0.65	\$1.00	24	0	7	Yes
17197	680058389892	38989	*7.5** F/F FARM TRACTOR W	OKK	\$2.70	\$4.91	0	0	7	Yes
19809	680058389410	38941	*9** F/F CONTAINER TRUCK	OKK	\$0.65	\$1.00	0	0	7	Yes
17168	680058239159	23915	*BOWLING GAME PLAY SET	OKK	\$4.31	\$7.84	0	0	7	Yes
19810	680058389861	38986	*COWBOY PLAY SET W/ 8.5**	OKK	\$0.59	\$1.00	36	0	7	Yes
17167	680058238190	23819	*SNOOKER PLAY SET IN 24**	OKK	\$6.33	\$11.50	0	0	7	Yes
13285	677916505563	ED124	(7.5" / 5.75" dia) x 6.5"H BASKE	Flomo	\$0.72	\$1.00	0	0	7	Yes
17165	013253227247	N/A	(X) 1-18 SCALE 11" FRICTION I	OKK	\$5.46	\$9.93	0	0	7	Yes
10721	085988586780	ccb-24	(X) 12 pc Assorted Style Rubbe	OKK	\$0.56	\$1.00	36	0	7	Yes
19825	680058350566	N/A	(X) 50G PUFFER BALL 12 PC	OKK	\$0.45	\$1.00	0	0	7	Yes
16169	843258804064	N/A	(X) 6 ASSORTED LICENSE KI	OKK	\$0.75	\$1.00	0	0	3	Yes
10722	CHB03A	N/A	(X) LIGHT UP RAINBOW STIC	OKK	\$7.48	\$13.59	0	0	7	Yes
13899	686793860993	CHB-03A	(X) LIGHT UP RAINBOW STIC	OKK	\$7.48	\$13.60	0	0	0	Yes

At the bottom of the interface are buttons for 'Quick Order', 'F1 - Select', 'F2 - Add', 'F3 - Edit', 'Delete', 'F10 - Close Register', 'Logout', and 'F11 - Exit'.

The dialog box is titled 'What type of Item?' and has four radio button options:

- Quantitative Item
- Non-Quantitative Item
- Bill of Material Item
- Coupon Item


Below the options is a text box containing the following text:

Any piece that has a quantity associated with it. This is the most common type of inventory.

At the bottom of the dialog box are 'OK' and 'Cancel' buttons.

Click-Non Quantitative Item, and fill in the fields. Below is an example:

Add/Edit Non-Quantitative Item

Product Code:  Description: CRV 15 Cents

Cost: Is Taxable Is Active

Sales Price: Non Discountable

Category:

When satisfied, click OK to Add the CRV to the system.

Afterwards, you must tag each item associated to the created CRV. To do so, filter for the item in the inventory screen:

JC POS

POS Customers Vendors **Inventory** Employees Reports Tools

Inventory Management Options

Sort By Search By Inactivate Items Vendor Wizard Print Labels Reorder Wizard Import Inventory Category Wizard Inventory Track Promotions Markup Wizard Non Disc. Wizard Return to Vendor Inventory Adj. Serial Numbers Price Wizard Store Transfers Rentals

F4 - Currently Selected Inventory

ID	Product Code	Vendor Code	Description	Vendor	Cost	Sales Price	In Stock	On Order	Min Qty	Taxable
▶	16453 061500004141	▶ 37338	Stars&Stripes-OrangeSoda/3l	Bargain Wholesale	\$0.94	\$1.71	0	0	7	Yes

Filter:

Quick Order F1 - Select F2 -Add F3 - Edit Delete

F10 - Close Register Logout **F11 - Exit**

Click on Edit:

Edit Inventory

StarsStripes-OrangeSoda/ 3Ltr/#00414

Additional Options Statistics Picture

Product Code: 061500004141

Item Number: 37338

Description: Stars&Stripes-OrangeSoda/

Vendor: Bargain Wholesale

Cost: \$0.94

Sales Price: \$1.71

MSRP: \$0.00

Case Qty: 0

Case Cost: \$0.00

Case Price: 0

Inner Pack: 0

Min. Purchase Qty: 0

Qty In Stock: 0

Qty On Order: 0

Location:


Minimum Qty: 7

Maximum Qty: 0

Sell By: Has Shelf Life
12/ 8 /2010

Check Age

Is Taxable Is Active

Bar Code: 

Category: N/A

Non Discountable

Consignment Inventory

Prompt for Price

Do Not Group

Prompt for Weight

Is a Rental Item

Item Message:

Then, click on the Additional Options Tab:

Edit Inventory

StarsStripes-OrangeSoda/3Ltr/#
00414

Additional Options Statistics Picture

Lot Matrix:

Product Code	L.M. Description	Quantity	Total
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Add Edit Delete

Mix And Match Promotion:

Substitute Items:

Substitute	Vendor	Description
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Add Delete

Tag CRV:

Add/Edit Price Breaks F1 - OK ESC - Cancel Copy Details

On the bottom right on the screen above, you will see Tag CRV. Select the CRV of your choice, and click F1 – OK.

Edit Inventory

StarsStripes-OrangeSoda/3Ltr/#00414 **Additional Options** Statistics Picture

Lot Matrix:

Product Code	L.M. Description	Quantity	Total

Add Edit Delete

Mix And Match Promotion:

Substitute Items:

Substitute	Vendor	Description

Add Delete

Tag CRV:

Add/Edit Price Breaks F1 - OK ESC - Cancel Copy Details

When you sell the item, you will see the following:

